

First Presbyterian Church of Franklin, NC

Application for Wedding Facilities

Name and telephone number of the Church Member Sponsoring Event if Applicable

Wedding Date requested Wedding Time Rehearsal Date Rehearsal Time

Sanctuary Chapel
(See Wedding Fees & Policy) Tartan Hall Fellowship Hall

Approximate Number Attending

Full name of Bride Full name of Groom

Bride address Groom address

Bride Telephone Number email address Groom Telephone Number email address

Bride Church membership/affiliation Groom Church membership/affiliation

Name of minister performing ceremony Performing Minister's Telephone Number

Address after wedding- City, State Zip

Musician name Telephone Number

Photographer name Telephone Number

Soloist name if applicable Telephone Number

Florist name Delivery Date & Time Telephone Number

Is the reception to be held at First Presbyterian Church?

If yes provide Time of reception Approximate number attending

Bakery name Delivery Time Telephone Number

Caterer name Delivery Time Telephone Number

See back of page

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Sanctuary	\$ _____
Sanctuary & Tartan Hall	\$ _____
Chapel	\$ _____
Chapel & Tartan Hall	\$ _____
Tartan Hall	\$ _____
Fellowship Hall	\$ _____
Kitchen	\$ _____
Custodial	\$ _____
Church Wedding Assistant	\$ _____
Security Deposit	\$ _____

Total \$ _____

Note: Rental of Tartan Hall includes free use of Kitchen

Note: Honorariums for the minister and musician are paid separately by the wedding couple to the person(s) providing the service.

Total Amount	\$ _____	Cash	Check	Check Number
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Signature of person representing bride/groom	Date
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The First Presbyterian Church, as a ministry to the community, grants the use of its facilities only to those individuals and organizations whose purpose for being here is consistent with Christian values, ideals and teachings as understood by the First Presbyterian Church. By signing this, I/we agree that I/we fully understand the guidelines, policies, and procedures for the use of your facilities and will adhere to them as previously outlined in this document including rental amount, deposit, the Alcohol Use Policy.

Signature of person representing bride/groom	Date
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Clerk of Session or Property Chairperson Signature (if Applicable)	Date
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